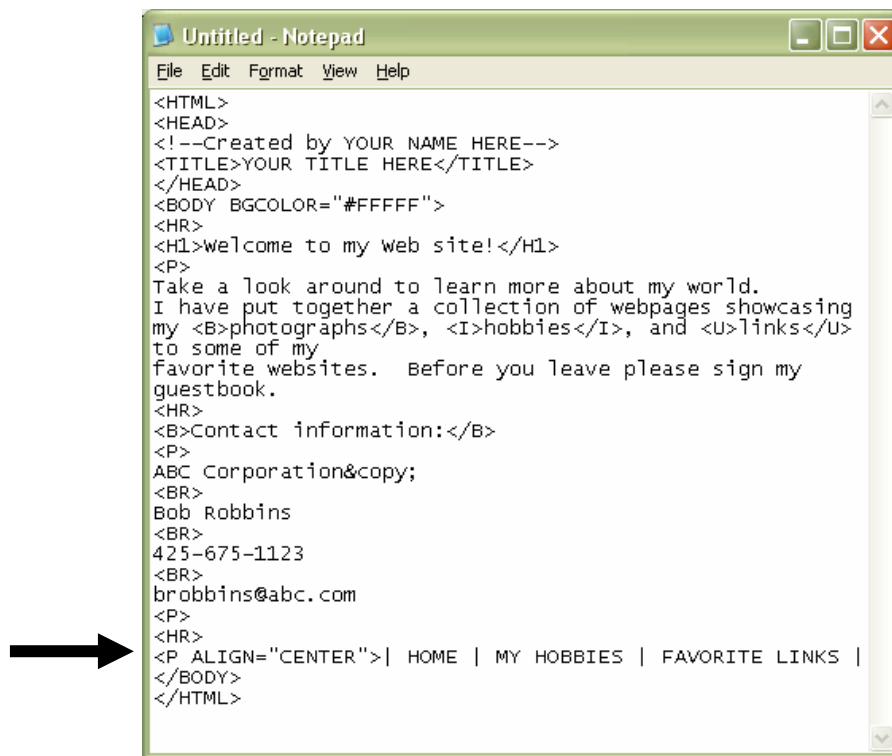


## WEEK FOUR

---

### While You Are Waiting...

1. Open **Notepad**.
2. From the **File menu** choose **Open**.
3. Double-click on **your folder** located **on** the Desktop.
4. Change to **All Files** view.
5. Open the **index.htm** file.
6. Click **after** the **<HR> tag** located just **before** the **</BODY> tag**.
7. Type the **tags** you see in the **diagram below**.
8. Save the **changes**.
9. Open **Internet Explorer**.
10. From the **File menu** choose **Open**.
11. Click the **Browse button**.
12. Find **your folder**.
13. Double-click on the **index.htm** file.
14. Click **OK**.
15. View your **changes**.



```
Untitled - Notepad
File Edit Format View Help
<HTML>
<HEAD>
<!--Created by YOUR NAME HERE-->
<TITLE>YOUR TITLE HERE</TITLE>
</HEAD>
<BODY BGCOLOR="#FFFFFF">
<HR>
<H1>welcome to my web site!</H1>
<P>
Take a look around to learn more about my world.
I have put together a collection of webpages showcasing
my <B>photographs</B>, <I>hobbies</I>, and <U>links</U>
to some of my
favorite websites. Before you leave please sign my
guestbook.
<HR>
<B>Contact information:</B>
<P>
ABC Corporation&copy;
<BR>
Bob Robbins
<BR>
425-675-1123
<BR>
brobbins@abc.com
<P>
<HR>
<P ALIGN="CENTER">| HOME | MY HOBBIES | FAVORITE LINKS |
</BODY>
</HTML>
```

Wendy S. L image

-----  
860-608-5318

thecomputerlady@snet.net

www.thecomputerladyonline.com